

CULVER COMMUNITY SCHOOLS CORPORATION  
MASTER AGENDA 2024

**JANUARY:**

- Administer Oath of Office to Elected Board Members
- Organize Board
- Determine Meeting Dates, Time & Place
- Appoint Superintendent as Title IX Coordinator
- Appoint Treasurers and Set Bond
- Select Legal Counsel
- Select ISBA Legislative Liaison
- Appoint Negotiations Team
- Appoint Discussion Team
- Recognize Conflict of Interest Disclosure Statements
- Set Objectives and Goals for 2024
- Appoint Textbook Adoption Committee
- Organize as Board of Finance
- Annual Report and Expenditure Goals
- Schedule Buildings Tour
- Pass Resolution to Balance 2023 Year-End Accounts

**FEBRUARY:**

- Approve School Calendar
- Monitor Legislation from State through Entire Process
- Board Policies
- Notify Any Administrators of Non-renewal of Contract
- Advertise for Bus Bids

**MARCH:**

- Board Policies

**APRIL:**

- Staff Evaluation - All Personnel
- Notify Any Teachers of Non-renewal of Contracts
- Approve Summer Programs
- Schedule Vocational Programs Tour
- Board Policies

**MAY:**

- Approve Student Handbooks- Middle/High Schools
- Board Policies

**JUNE:**

- Approve Textbook Adoption Recommendations
- Approve Textbook Rental and Fees and Set School Breakfast/Lunch Prices
- Board Members Self-Evaluations
- Advertise for Diesel Fuel If Necessary
- Board Policies

## **Master Agenda 2024 continued:**

### **JULY:**

- Prepare Financial Report for Current Fiscal Year
- Approve Student Handbooks – Elementary Schools
- Board Policies

### **AUGUST:**

- Sign Teacher Contracts
- Appoint Official Delegate to ISBA/IAPSS Fall Convention & Determine Reservations
- Board Policies

### **SEPTEMBER:**

- Review 2024 Budget; Capital Projects Plan and Transportation Plan for Publication
- Attend ISBA Fall Conference in Indianapolis
- TAG Grant Policy
- SEA 390 Public Hearing CCTA & CCSC Bargaining
- Board Policies

### **OCTOBER:**

- Advertise 2024 Budget, Hold Public Hearing, and Give Final Approval
- Evaluation Administrative Staff
- Staff Evaluations
- Report of Fall Enrollment
- Review School Improvement Plans
- SEA Public Meeting Notice of Ratification
- Ratification of Collective Bargaining Agreement
- Board Policies

### **NOVEMBER:**

- Review School Corporation Safety Plan
- Board Policies
- Approve Mailer
- Annual Strategic Plan

### **DECEMBER:**

- Begin Bus Purchase Process for Next School Year