

CULVER COMMUNITY SCHOOLS CORPORATION
MASTER AGENDA 2013

JANUARY:

- Administer Oath of Office to Elected Board Members
- Organize Board
- Determine Meeting Dates, Time & Place
- Appoint Superintendent as Title IX Coordinator
- Appoint Treasurers and Set Bond
- Select Legal Counsel
- Select ISBA Legislative Liaison
- Appoint Negotiations Team
- Appoint Discussion Team
- Recognize Conflict of Interest Disclosure Statements
- Set Objectives and Goals for 2012
- Appoint Textbook Adoption Committee
- Organize as Board of Finance
- Annual Report and Expenditure Goals
- Schedule Buildings Tour
- Pass Resolution to Balance 2012 Year-End Accounts

FEBRUARY:

- Approve School Calendar
- Monitor Legislation from State through Entire Process

MARCH:

APRIL:

- Staff Evaluation - All Personnel
- Notify Any Teachers of Non-renewal of Contracts
- Approve Summer Programs
- Schedule Vocational Programs Tour

MAY:

- Approve Student Handbooks- Middle/High Schools

JUNE:

- Approve Textbook Adoption Recommendations
- Approve Textbook Rental and Fees and Set School Breakfast/Lunch Prices
- Board Members Self-Evaluations
- Advertise for Diesel Fuel If Necessary

Master Agenda 2013 continued:

JULY:

- Prepare Financial Report for Current Fiscal Year
- Approve Student Handbooks – Elementary Schools

AUGUST:

- Sign Teacher and Bus Driver Contracts
- Appoint Official Delegate to ISBA/IAPSS Fall Convention & Determine Reservations

SEPTEMBER:

- Approve 2013 Budget, Capital Projects Plan and Transportation Plan for Publication
- Attend ISBA Fall Conference in Indianapolis

OCTOBER:

- Advertise 2013 Budget, Hold Public Hearing, and Give Final Approval
- Evaluation Administrative Staff
- Staff Evaluations
- Report of Fall Enrollment
- Review School Improvement Plans

NOVEMBER:

- Review School Corporation Safety Plan

DECEMBER:

- Notify Any Administrators of Non-renewal of Contract
- Begin Bus Purchase Process for Next School Year