

**CULVER COMMUNITY SCHOOLS CORPORATION  
REQUEST FOR PROFESSIONAL LEAVE  
Revised 9-16**

*Rec'd 12-1-16*

Date: November 28, 2016

To: Superintendent/Board of school Trustees

Re: Permission to Attend Professional Meetings

I hereby request permission to attend the professional meeting described below:

1. Name of Conference Polaski County Juvenile Detention Alternatives Initiative Kick off meetings
2. Place of Conference Vurpillat Opera House (Court House Square) (JDAI) W. Vinamac
3. Dates of Conference Dec. 9, 2016

<u>Date</u>	<u>Time</u>
Departure: <u>12-9-16</u>	<u>10:00 am</u>
Return: <u>12-9-16</u>	<u>1:30 pm</u>

4. Expected values to be received at Conference: Information from State JDAI Team that has collected data about juveniles, our juvenile system, & at-risk families and information relating to our communities. JDAI is managed through the Polaski Circuit Court.
5. Estimated Professional Expenses (itemized)
  - a. Meals (itemized bill required-no alcoholic beverages) \_\_\_\_\_
  - b. Lodging \_\_\_\_\_
  - c. Mileage \_\_\_\_\_
  - d. Registration Fees (receipt/invoice required) \_\_\_\_\_

\*Turn request in to Coordinator (if applicable) or Building Principal  
\*\* If requesting a check for registration, indicate vendor and amount needed

Vendor Name \_\_\_\_\_ Check Amount \_\_\_\_\_

\*\*\*The registration form and check will be returned to you to complete your registration

6. Request filed: Nov. 28, 2016 Julie Bernert  
(Date) (Staff Member)

**Total Estimated Expenses** \_\_\_\_\_

7. Name of special fund to be paid from (if applicable): \_\_\_\_\_  
Recommended: \_\_\_\_\_  
Not recommended: \_\_\_\_\_ (Coordinator)

8. Should substitute be paid from this fund: \_\_\_\_\_ YES or NO
9. Request recommended: ✓ Joe J  
Not recommended: \_\_\_\_\_ (Principal)

10. Superintendent approval: ✓ C. B. Ketchum  
Approved: \_\_\_\_\_ (Superintendent)  
Not approved: \_\_\_\_\_

**\*Itemized claim and receipts must be filed in the Superintendent's Office before reimbursement can be made. Approval is only for that which is in accordance with Board policies relating to conference leave and reimbursement.**

**Pulaski County**  
**Juvenile Detention Alternatives Initiative**  
**(JDAI)**  
**Kick-Off Meeting**

When: December 9, 2016

Location: Vurpillat Opera House (Court House Square)

Time: Doors open at 10:30 am (EST) for coffee with meeting and meal to follow. The meeting will conclude around 1:00 pm.

RSVP: To Natalie Daily-Federer at [nldaily@pulaskicounty.in.gov](mailto:nldaily@pulaskicounty.in.gov) by Dec. 2. You can text or call her at 765-412-2952.

Indiana has joined the Annie E. Casey Foundation's Juvenile Detention Alternatives Initiative (JDAI), a bipartisan movement for juvenile justice reinvestment—the reallocation of government resources away from mass incarceration and toward investment in youth, families, and communities. It is through this reinvestment that we can make strides toward achieving genuine public safety.

Focus of the meeting is for the State JDAI Team, who has helped us collect local data about juveniles, our juvenile system, and at-risk youth/families, to provide a report on these findings which will help drive the direction of the JDAI program in Pulaski County and provide valuable information that relates to our community and at-risk youth and families. JDAI is managed through the Pulaski Circuit Court.



THE ANNIE E. CASEY  
FOUNDATION

CULVER COMMUNITY SCHOOLS CORPORATION  
REQUEST FOR PROFESSIONAL LEAVE  
Revised 9-16

Rec'd 11-18-16

Date: 11/18/16

To: Superintendent/Board of school Trustees

Re: Permission to Attend Professional Meetings

I hereby request permission to attend the professional meeting described below:

1. Name of Conference IASBO School Finance Seminar
2. Place of Conference Palmis Camp Center, Plainfield, IN
3. Dates of Conference 12/13/16

Date	Time
Departure: <u>12/13/16</u>	<u>6:30 am</u>
Return: <u>12/13/16</u>	<u>6:00 pm</u>

4. Expected values to be received at Conference: State economic review, impact on school finances, statewide audit issues, analysis of 2016 election, legislative update

5. Estimated Professional Expenses (itemized)
  - a. Meals (itemized bill required-no alcoholic beverages) \_\_\_\_\_
  - b. Lodging \_\_\_\_\_
  - c. Mileage \_\_\_\_\_
  - d. Registration Fees (receipt/invoice required) \$ 130.00

\*Turn request in to Coordinator (if applicable) or Building Principal  
\*\* If requesting a check for registration, indicate vendor and amount needed

Vendor Name \_\_\_\_\_ Check Amount \_\_\_\_\_

\*\*\*The registration form and check will be returned to you to complete your registration

6. Request filed: 11/18/16 (Date) Casey Howard (Staff Member)  
Total Estimated Expenses \$130.00

7. Name of special fund to be paid from (if applicable): \_\_\_\_\_  
Recommended: \_\_\_\_\_  
Not recommended: \_\_\_\_\_ (Coordinator)

8. Should substitute be paid from this fund: YES or  NO

9. Request recommended: \_\_\_\_\_  
Not recommended: \_\_\_\_\_ (Principal)

10. Superintendent approval:  
Approved: \_\_\_\_\_  
Not approved: \_\_\_\_\_ (Superintendent)

\*Itemized claim and receipts must be filed in the Superintendent's Office before reimbursement can be made. Approval is only for that which is in accordance with Board policies relating to conference leave and reimbursement.



**School Finance Seminar  
December 13, 2016**

*The Palms Conference Center, 2353 E. Perry Rd., Plainfield*

- 8:30 a.m. Registration**
- 9:00 a.m. Welcome**
- 9:10 a.m. State Economic Review**  
*Dr. Larry DeBoer, Professor of Agricultural Economics, Purdue University*
- 10:30 a.m. Break**
- 10:45 a.m. IASBO Legislative Committee - Circuit Break Analysis**  
*Kevin Scott, Chair, Elkart Community Schools*
- 12:00 p.m. Lunch**
- 1:00 p.m. ESSA Impact on School Finances**
- 2:15 p.m. Statewide Audit Issues**  
*Joe Licata, Chief Business Officer, MSD Washington Township; Mike Shafer, Chief Financial Officer, Zionsville Community SC, and Dennis Tackitt, Chief Financial Officer, MSD of Wayne Township*
- 3:00 p.m. Analysis of 2016 Election**  
*John Ketzenberger, President, Indiana Fiscal Policy Institute*
- 3:30 p.m. IASBO Legislative Update**  
*Dennis Costerison, IASBO Executive Director*
- 4:00 p.m. Adjournment**

IASBO Registration Form

**SCHOOL FINANCE SEMINAR**

December 13, 2016  
The Palms, 2353 E. Perry Road, Plainfield IN

Corporation: Culver Community Schools Corporation

To receive the 'Early Bird' discount, registrations must be received in the IASBO office by 4:00 pm on December 2, 2016

**Registration Fees: Members - \$130.00 through December 2, 2016 & \$155.00 thereafter.  
Non-Members - \$170.00 through December 2, 2016 & \$195.00 thereafter.**

Enclosed is a check       Please bill the corporation PO# 16-155

<b>Name:</b> Casey Howard	<b>Email Address</b>	<b>Member</b>	<b>Non Member</b>
<b>Position Title:</b> Treasurer/Business Manager	choward@culver.k12.in.us	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Name:</b>	<b>Email Address</b>	<b>Member</b>	<b>Non Member</b>
<b>Position Title:</b>		<input type="checkbox"/>	<input type="checkbox"/>
<b>Name:</b>	<b>Email Address</b>	<b>Member</b>	<b>Non Member</b>
<b>Position Title:</b>		<input type="checkbox"/>	<input type="checkbox"/>
<b>Name:</b>	<b>Email Address</b>	<b>Member</b>	<b>Non Member</b>
<b>Position Title:</b>		<input type="checkbox"/>	<input type="checkbox"/>
<b>Name:</b>	<b>Email Address</b>	<b>Member</b>	<b>Non Member</b>
<b>Position Title:</b>		<input type="checkbox"/>	<input type="checkbox"/>

**Please return this form via email, mail or fax to IASBO at:**

ckattau@indiana-asbo.org

One N. Capitol Ave., Suite 1215  
Indianapolis, IN 46204-2095

317-639-4360 (fax)

Dietary Restriction: \_\_\_\_\_

To receive a refund, cancellation must be received in writing by December 2, 2016

CULVER COMMUNITY SCHOOLS CORPORATION

REQUEST FOR PROFESSIONAL LEAVE

Revised 9-16

Rec'd 12-1-16

Date: 11/29/16

To: Superintendent/Board of school Trustees

Re: Permission to Attend Professional Meetings

I hereby request permission to attend the professional meeting described below:

- 1. Name of Conference WVWCI Wellness Meeting
- 2. Place of Conference Lafayette
- 3. Dates of Conference 12/13/16

Date  
 Departure: 7 am Plymouth Time 7 am  
 Return: Afternoon Afternoon

4. Expected values to be received at Conference: The Wellness Committee is investigating the Nostart Wellness program at the Tippecanoe School Corporation

- 5. Estimated Professional Expenses (itemized)
  - a. Meals (itemized bill required-no alcoholic beverages) —0—
  - b. Lodging —0—
  - c. Mileage request mileage - round trip
  - d. Registration Fees (receipt/invoice required) —0—

\*Turn request in to Coordinator (if applicable) or Building Principal  
 \*\* If requesting a check for registration, indicate vendor and amount needed

Vendor Name \_\_\_\_\_ Check Amount \_\_\_\_\_

\*\*\*The registration form and check will be returned to you to complete your registration

6. Request filed: 11/29/16 Theresa Jacobson  
 (Date) (Staff Member)

Total Estimated Expenses \_\_\_\_\_

7. Name of special fund to be paid from (if applicable): \_\_\_\_\_  
 Recommended: \_\_\_\_\_  
 Not recommended: \_\_\_\_\_ (Coordinator)

8. Should substitute be paid from this fund: \_\_\_\_\_ YES or NO  
 9. Request recommended: ✓ J. J.  
 Not recommended: \_\_\_\_\_ (Principal)

10. Superintendent approval: ✓ C. Stibel  
 Approved: \_\_\_\_\_ (Superintendent)  
 Not approved: \_\_\_\_\_

\*Itemized claim and receipts must be filed in the Superintendent's Office before reimbursement can be made. Approval is only for that which is in accordance with Board policies relating to conference leave and reimbursement.

Rec'd 11-22-16

CULVER COMMUNITY SCHOOLS CORPORATION  
REQUEST FOR PROFESSIONAL LEAVE

Date: 11-21-16

To: Superintendent/Board of School Trustees

Re: Permission to Attend Professional Meetings

I hereby request permission to attend the professional meeting described below:

- 1. Name of Conference Winter Procurement Meeting
- 2. Place of Conference NIESC - Mishawaka
- 3. Dates of Conference December 16, 2016

	<u>Date</u>	<u>Time</u>
Departure:	<u>Dec 16, 2016</u>	<u>7:30 AM</u>
Return:	<u>Dec 16, 2016</u>	<u>3:00 pm</u>

4. Expected values to be received at Conference: see attached agenda

5. Estimated Professional Expenses (itemized)

Meals (itemized bill required-no alcoholic beverage)	<u>— 0 —</u>
Lodging	<u>— 0 —</u>
Mileage	<u>96 miles @ 50¢ = \$ 48.00</u>
Registration Fees (receipt required)	<u>\$ 48.00</u>
Total Estimated Expenses	<u>\$ 96.00</u>

*Cafeteria  
Receipt*

6. Request filed: 11-21-16  
(Date) Carin Clifton  
(Staff Member)

\*TURN REQUEST IN TO GRANT COORDINATOR (IF APPLICABLE) OR BUILDING PRINCIPAL  
\*IF REQUESTING A CHECK FOR REGISTRATION, INDICATE VENDOR AND AMOUNT BELOW  
VENDOR NAME \_\_\_\_\_ CHECK AMOUNT REQUESTED \_\_\_\_\_

7. Name of Special Grant Fund to be paid from (if applicable): \_\_\_\_\_

Recommended: \_\_\_\_\_  
Not recommended: \_\_\_\_\_  
(Grant Coordinator)

8. Should substitute be paid by this grant: YES OR NO  
9. Request recommended:  \_\_\_\_\_  
Not recommended: \_\_\_\_\_  
(Principal)

10. Superintendent approval:  
Approved:  \_\_\_\_\_  
Not approved: \_\_\_\_\_  
(Superintendent)

\*Itemized claim and receipts must be filed in the Superintendent's Office before reimbursement can be made. Approval is only for that which is in accordance with Board policies relating to conference leave and reimbursement.

# NIESC Winter Procurement Meeting *Draft* Agenda

NIESC

Friday, December 16, 2016

9:00-12:00

## (Operations-2000-Purchasing/Procurement)

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1. 8:45 AM: Registration/Coffee
2. 9:00 AM: School Lunch Proposals renewal discussion: Bakery/Dairy/Food/Commodities
3. 10:00-11:00 AM: Vendor Presentations
4. 11:00 AM: Cuttings Evaluations/Results/Item Selections
5. 11:55 AM: Next Steps/Meeting Date
6. 12:00-2:00PM: Potential (Mini) Cuttings: Cheese (Pizza) *(Still in a review stage)*