

Book	Policy Manual
Section	Volume 36, No. 2 - September 2024
Title	Revised Policy - Volume 36, No. 2 - September 2024 - TECHNOLOGY RESOURCES AND OTHER ELECTRONIC EQUIPMENT
Code	po5136.01
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Cross References	<p>po0100 - DEFINITIONS</p> <p>po2410 - AUDIO, VIDEO, AND DIGITAL RECORDING OF MEETINGS</p> <p>po2461 - RECORDING OF IEP TEAM MEETINGS/CASE CONFERENCES</p> <p>po5136 - PERSONAL COMMUNICATION DEVICES</p> <p>po5771 - SEARCH AND SEIZURE</p> <p>po5517.01 - BULLYING</p> <p>po7540.03 - STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY</p> <p>po8355 - AUTHORIZATION FOR AUDIO, VIDEO, AND DIGITAL RECORDING</p>
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Revised Policy - Volume 36, No. 2 - September 2024

5136.01 - TECHNOLOGY RESOURCES AND OTHER ELECTRONIC EQUIPMENT

While in some instances the possession and use of Technology Resources (as defined in Bylaw 0100), Personal Communication Devices (PCDs) (as defined by Bylaw 0100) and other electronic equipment or devices by a student at school may be appropriate, the possession and use of such Technology Resources, PCDs, and other equipment or devices by students at school also may have the effect of distracting, disrupting and/or intimidating others in the school environment and leading to opportunities for academic dishonesty and other disruptions of the educational process.

~~[] [OPTION 1]~~

~~[] Consequently, the Board of Education will supply any Technology Resources and other electronic equipment or devices necessary for participation in the educational program. Except as approved by the student's IEP team/case conference committee ("CCC"), students shall not use () or possess any Technology Resources and other electronic equipment or devices on school property or at any school sponsored activity without the permission of the () principal () classroom teacher () _____.~~

~~Examples of prohibited devices include but are not limited to **[INSERT THOSE ITEMS APPLICABLE TO YOUR CORPORATION; CONSIDER IN LIGHT OF DEVICES AUTHORIZED PURSUANT TO POLICY 5136 AND THE DEFINITION OF TECHNOLOGY RESOURCES IN BYLAW 0100]**:~~

Consequently, the School Board will supply any Technology Resources and other electronic equipment or devices necessary for participation in the educational program. The following provisions do not apply to School Corporation-owned and issued laptops, tablets, e-readers, personal digital assistants (PDAs), PCDs, or authorized assistive technology devices.

[DRAFTING NOTE: SELECT OPTION 1 OR 2]

[OPTION 1]

[x] Student possession and use of PCDs shall be consistent with Board Policy 5136 - Personal Communication Devices. **INSERT THOSE ITEMS APPLICABLE TO YOUR CORPORATION; CONSIDER IN LIGHT OF DEVICES AUTHORIZED PURSUANT TO POLICY 5136 AND THE DEFINITION OF TECHNOLOGY RESOURCES AND PCDs IN BYLAW 0100.**)

- A. cameras (photographic and/or video),
- B. laptops,
- C. tablets (e.g., iPad-like devices),
- D. smartphones,
- E. e-readers (e.g., Kindle-like devices),
- F. ~~personal digital assistants (PDAs),~~
- G. lasers,
- H. laser pens or pointers,
- I. radios,
- J. "boom-boxes",
- K. headphones,
- L. portable CD/MP3 players,
- M. ~~portable TV's~~ gaming devices,
- N. ~~electronic games/toys,~~ telephone paging devices (e.g., beeper or pagers),
- O. Global Positioning system (GPS)
- P. pagers/beepers, other paging devices,
- Q. _____,
- R. _____.

[END OF OPTION 1]

[] [OPTION 2]

[Drafting Note: Option 2A restricts use to educational and instructional purposes, while Option 2B permits use during instructional time for educational or instructional purposes and permits use during non-instructional time for any use that is consistent with the Corporation's Acceptable Use Policy.]

[Option 2A]

[] Students may use the following Technology Resources, ~~and other~~ electronic equipment, and ~~devices~~ on school property only for educational or instructional purposes (e.g., e.g., taking notes, recording a class lecture, writing papers) with the teacher's permission and supervision or as provided in the student's individualized education program (IEP) or Section 504 plan:

[End Option 2A]

[Option 2B]

[] Students may use the following Technology Resources, ~~and other~~ electronic equipment, and devices during instructional time for an educational or instructional purpose (e.g., taking notes, recording a class lecture, writing papers) with the teacher's permission and supervision or as provided in the student's individualized education program (IEP) or Section 504 plan and may use these Technology Resources, ~~and other~~ electronic equipment, and devices during non-instructional time, provided such use is consistent with Policy 7540.03 - Student Acceptable Use and Safety:

[End Option 2B]

[after selecting Option 2A or 2B, delineate approved devices]

- A. cameras (photographic and/or video),
- B. laptops,
- C. tablets (e.g., iPad-like devices),
- D. smartphones,
- E. e-readers (e.g., Kindle-like devices),
- F. ~~personal digital assistants (PDAs),~~
- G. lasers,
- H. laser pens or points,
- I. radios,
- J. "boom-boxes",
- K. headphones,
- L. portable CD/MP3 players ~~with headphones,~~
- M. portable TV's
- N. gaming devices,
- O. telephone paging devices (e.g., beepers and pagers),
- P. global positioning system (GPS),
- Q. _____
- R. _____

[END OF OPTION 2]

~~[OPTION 3]~~[DRAFTING NOTE: CHOOSE THIS OPTION TO GENERALLY PERMIT STUDENTS TO USE TECHNOLOGY RESOURCES, ELECTRONIC EQUIPMENT, AND DEVICES ON CORPORATION VEHICLES.]

[] Students may use the following Technology Resources, ~~and other electronic equipment,~~ and devices ~~while riding to and from school on a school bus or other vehicle provided by the Board () or on a school bus or Board provided vehicle during school-sponsored activities if approved by the student's IEP team/CCC or at the discretion of the () bus driver, () classroom teacher, () sponsor/advisor/coach, and/or () building principal~~ while riding to and from school on a Corporation bus or other Corporation vehicle () or on a Corporation bus or other Corporation vehicle during school-sponsored activities [end of option] at the discretion of the bus driver () or classroom teacher () or sponsor/advisor/coach [end of options] or as provided in the student's IEP or Section 504 plan: **[delineate approved devices]**

- A. cameras (photographic and/or video),
- B. laptops,
- C. tablets (e.g., iPad-like devices),
- D. smartphones,
- E. e-readers (e.g., Kindle-like devices),
- F. ~~personal digital assistants (PDAs),~~

- G. () lasers,
- H. () laser pens or pointers,
- I. () radios,
- J. () "boom-boxes",
- K. () headphones,
- L. () portable CD/MP3 players-with headphones,
- M. ()-electronic games/toys portable TV's,
- N. () gaming devices,
- O. () telephone paging devices (e.g., beepers or pagers),
- P. () global position system (GPS)
- Q. () _____
- R. () _____
- S. () _____

Distracting behavior that creates an unsafe environment ~~will not be tolerated~~ shall not be tolerated and may result in the loss of use of the device while on a Corporation bus or other Corporation vehicle.

{END OF OPTION 3}

{OPTION 4}

[] However, the use of any communication functionally that is a part of or attached to the above-approved Technology Resources, ~~and other~~ electronic equipment, or ~~/~~devices is expressly prohibited. This includes, but is not limited to, wireless Internet access, peer-to-peer (ad-hoc) networking, or any other method of communication with other devices or networks. In no circumstances shall the device be allowed to connect to the Corporation's computer network.

{END OF OPTION 4}

{OPTION 5}

~~[] The preceding prohibitions do not apply to Corporation owned and issued laptops, tablets, e-readers, PDAs, or authorized assistive technology devices.~~

{END OF OPTION 5}

~~Students are prohibited from using Technology Resources and other electronic equipment or devices in a manner that may be physically harmful to another person (e.g., shining a laser in the eyes of another student). Further, at no time may any Technology Resources or other electronic equipment/device be utilized by a student in a way that might reasonably create in the mind of another person an impression of being threatened, humiliated, harassed, embarrassed, or intimidated. See Policy 5517.01—Bullying and Other Forms of Aggressive Behavior. In particular, students are prohibited from using Technology Resources, a camera, or other electronic equipment/device to: (1) transmit material that is threatening, obscene, disruptive, or sexually explicit or that can be construed as harassment or disparagement of others based upon their race, national origin, sex (including transgender identity, sexual orientation, and gender identity), age, disability, religion, or political beliefs; and (2) send, share, view or possess pictures, text messages, e-mails or other materials of a sexual nature (i.e., sexting) in electronic or any other form. Violation of these prohibitions shall result in disciplinary action.~~

~~Furthermore, such actions will be reported to local law enforcement and child protection services as required by law.~~

~~Students are prohibited from using Technology Resources and other electronic equipment/devices to capture, record or transmit test information or any other information in a manner constituting fraud, theft, or academic dishonesty. Similarly, students are prohibited from using Technology Resources and other electronic equipment and devices to capture, record or transmit the words (i.e. audio) and/or images (i.e. pictures/video) of any student, staff member or other person in the~~

~~school or while attending a school-related activity, without express prior notice and explicit consent for the capture and/or recording of such words or images. Using Technology Resources or other electronic equipment/devices to capture, record or transmit audio and/or pictures/video of an individual without his/her consent is considered an invasion of privacy and is not permitted, unless authorized by the building principal. Technology Resources and other electronic equipment/devices are expressly banned from and may not be possessed, activated, or utilized at any time in any school situation where a reasonable expectation of personal privacy exists. These locations and circumstances include but are not limited to locker rooms, shower facilities, restrooms, () classrooms, except as approved by the student's IEP team/CCC, and any other areas where students or others may change clothes or be in any stage or degree of disrobing or changing clothes. The building principal has authority to make determinations as to other specific locations and situations where possession of a camera or other electronic equipment/device is absolutely prohibited.~~

~~Unauthorized Technology Resources and other electronic equipment and devices will be confiscated from the student by school personnel and disciplinary action taken.~~

~~[] If Technology Resources or other electronic equipment/device is confiscated, it will be released/returned to the student's parent/guardian after the student complies with any other disciplinary consequences that are imposed.~~

~~Any Technology Resources or other electronic equipment/device confiscated by Corporation staff will be marked in a removable manner with the student's name and held in a secure location in the building's central office until it is retrieved by the parent/guardian. Technology Resources or other electronic equipment/devices in Corporation custody will not be searched or otherwise tampered with unless school officials reasonably suspect that the search is required to discover evidence of a violation of the law or other school rules (e.g., a student is observed using a camera in a prohibited area). Any search will be conducted in accordance with Policy 5771—Search and Seizure.~~

~~Students are personally and solely responsible for the care and security of any Technology Resources and other electronic equipment or devices they bring to school. The Board assumes no responsibility for theft, loss, damage, or vandalism to electronic equipment and devices brought onto its property, or the unauthorized use of such devices.~~

~~Students are prohibited from using Technology Resources, electronic equipment, or devices in a manner that may be physically harmful to another person (e.g., shining a laser in the eyes of another student). Further, students are prohibited from using Technology Resources, electronic equipment, and devices with image or video capture functionality in any school situation where a reasonable expectation of personal privacy exists. These locations and circumstances include but are not limited to gymnasiums, locker rooms, shower facilities, restrooms/bathrooms, swimming pools, and any other areas where students or others may change clothes or be in any stage of undress. The Superintendent and building principals are authorized to determine other specific locations and situations where use of such devices is absolutely prohibited. If a student needs to use a device to manage the student's health care or in the event of an emergency, the student should go to an area where a reasonable expectation of personal privacy does not exist, except where the emergency prevents the student from leaving the area.~~

~~Except as authorized by a teacher or administrator or as provided in a student's IEP or Section 504 plan, students are prohibited from using Technology Resources, electronic equipment, and devices to capture, record and/or transmit the words or sounds (i.e., audio) and/or images (i.e., pictures/video) of any student, staff member or other person in school, before and after school hours, on Corporation property, during after-school activities (e.g., extra-curricular activities), and at school-related functions. Using a PCD to capture, record and/or transmit audio and/or pictures/video of an individual without proper consent is considered an invasion of privacy and is not permitted.~~

~~Students who violate this policy and/or use Technology Resources, electronic equipment, or devices to violate the privacy rights of another person () shall (x) may **[end of options]** have their device confiscated and held until (x) the end of the school day (x) a parent/guardian picks it up, (x) and may be directed to delete the audio and/or picture/video file while the parent/guardian is present **[end of options]**. If the violation involves potentially illegal activity, the confiscated device may be turned over to law enforcement.~~

~~Students shall not use Technology Resources, electronic equipment, and devices in any way that reasonably might create in the mind of another person an impression of being threatened, humiliated, harassed, embarrassed or intimidated. See Policy 5517.01 – Bullying and Other Forms of Aggressive Behavior. In particular, students are prohibited from using PCDs to: 1) transmit material that is threatening, obscene, disruptive, or sexually explicit or that can be construed as harassment or disparagement of others based upon their race, color, national origin, sex (including sexual orientation/transgender identity), disability, age, religion, ancestry, or political beliefs; and 2) engage in "sexting" - i.e., sending, receiving, sharing, viewing, or possessing pictures, text messages, e-mails or other materials of a sexual nature in electronic or any other form. Violation of these prohibitions shall result in disciplinary action. Furthermore, such actions shall be reported to local law enforcement and the Indiana Department of Child Services (DCS), as required by law.~~

Students are prohibited also from using Technology Resources, electronic equipment, and devices to capture, record, and/or transmit test information or any other information in a manner constituting fraud, theft, cheating, or academic dishonesty. Likewise, students are prohibited from using Technology Resources, electronic equipment, and devices to receive such information.

Possession of Technology Resources, electronic equipment, and devices by a student in school, before and after school hours, on Corporation property, during their lunch break, between classes, during after-school activities (e.g., extra-curricular activities), and at school-related functions is a privilege that may be forfeited by any student who fails to abide by the terms of this policy or otherwise abuses this privilege.

Violations of this policy may result in disciplinary action and/or confiscation of Technology Resources, electronic equipment, and devices. The building principal also shall refer the matter to local law enforcement or DCS if the violation involves an illegal activity (e.g., child pornography, sexting) or child abuse. Discipline will be imposed on an escalating scale ranging from a warning to an expulsion based on the number of previous violations and/or the nature of or circumstances surrounding a particular violation. If the PCD is confiscated, it will be released/returned to the student's parent/guardian unless the violation involves a potentially unlawful activity, in which case the PCD may be turned over to local law enforcement. A confiscated device will be marked in a removable manner with the student's name and (x) kept in a designated area in the teacher's classroom until the end of class or the end of the school day, as appropriate, for minor violations, or **[end of option]** held in a secure location in the building's central office until it is retrieved by the parent/guardian or turned over to local law enforcement. School officials will not search or otherwise tamper with Technology Resources, electronic equipment, and devices in Corporation custody unless they reasonably suspect that the search is required to discover evidence of a violation of the law or other school rules. Any search will be conducted in accordance with Policy 5771 – Search and Seizure. If multiple offenses occur, a student may lose their privilege to bring Technology Resources, electronic equipment, and devices to school for a designated length of time or on a permanent basis.

A person who discovers a student using Technology Resources, electronic equipment, or devices in violation of this policy is required to report the violation to the building principal, facility administrator, or Superintendent.

Students are personally and solely responsible for the care and security of their Technology Resources, electronic equipment, and devices. The Board assumes no responsibility for damage to or theft, loss, misuse, or unauthorized use of Technology Resources, electronic equipment, and devices brought onto Corporation property.

Cross References

po0100 - DEFINITIONS

po2410 - AUDIO, VIDEO, AND DIGITAL RECORDING OF MEETINGS

po2461 - RECORDING OF IEP TEAM MEETINGS/CASE CONFERENCES

po5136 - PERSONAL COMMUNICATION DEVICES

po5517.01 – BULLYING AND OTHER FORMS OF AGGRESSIVE BEHAVIOR

po5771 – SEARCH AND SEIZURE

po7540.03 STUDENT ACCEPTABLE USE AND SAFETY

po8355 - AUTHORIZATION FOR AUDIO, VIDEO, AND DIGITAL RECORDING

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